

# ACCEPTING CHALLENGES TOGETHER

## WELCOME TO PINETREE SECONDARY



Twitter: @PinetreeSD43

<http://www.sd43.bc.ca/School/pinetree>

August 2018

**MISSION STATEMENT:** Working with our community, we are dedicated to preparing our students for success in a rapidly changing world by providing a supportive learning environment, which recognizes and respects individual difference, encourages students to challenge personal limits and promotes excellence.

### Events Calendar 2018-2019



August - September 2018	
27-31	Counsellors in attendance
27-29	ESL Assessment
30	Gr. 9 Orientation and photos - Gym and Rm. 7, 8, 9 - 9:00 - 1:00pm
31	International Orientation— 11:00am
04	<b>SCHOOL OPENS</b> Gr. 9 - 9:00am - 12:00 noon Gr. 11 - 12 - Photos - 10:45am Gr. 10 - Photos - 12:45pm
05	PACK Day
06	Fire Drill before PACK
18	PAC Meeting - 7:00pm, Library
20	Terry Fox Run - 2pm Meet the Teacher night - 7pm
21	<b>PRO D DAY—NO SCHOOL</b>
26	Photos for students arriving late - 9:00am Gr. 12 Photo Assembly in PACK
October 2017	
03	Senior Sail—Gr. 12s only
04	Canadian Universities event
10	Interim reports to students - PACK
11	Mini Fair—Universities
18	Great BC Shakeout - 10:18am
23	SFU and UBC presentations - 6:00pm and 7:00pm, respectively

### Principal's Message

I am excited about the start of the new school year and all the exciting possibilities that a new year brings. Hopefully families have had a wonderful summer break and students are recharged and ready to start another school year. We are looking forward to welcoming back our returning students and we know our new students will be accepted and embraced into the Pinetree family.

#### School START UP

The first day of school this year is Tuesday September 4<sup>th</sup>. Students attend "PACK" (homeroom) on the 4<sup>th</sup>. Grade 9 students attend PACK at 9 :00 am and will complete their digital boot camp at 12:00 noon. They should bring their digital device (laptop or tablet) to this session. Those families who need assistance with providing their child a device should contact Mr. Phelan at the school. Our grade 11 and 12 students attend PACK at 10:00 am on September 4<sup>th</sup> for about 45 minutes. Grade 11 and 12 students will get their photos taken during this time. Grade 10 students attend PACK at 1:00 pm on September 4<sup>th</sup> for about forty five minutes and will also get their photos taken at this time. All grade 10-12 students are expected to have their photo taken on Tuesday September 4<sup>th</sup> for our school records, student identification cards and the school yearbook. (Grade 9 students will have their photos taken at the Grade 9 orientation on August 30<sup>th</sup>. Families are also able to purchase these photos from Grads BC our new photo provider. Our school yearbook is a colour history of the school year. It includes photos of all students by grade and many activities that happen over the course of the year.

#### An APP and E- FORM to keep us connected!

Please check our updated Pinetree website often for information about what is happening at the school. The Pinetree school app has changed and now can be downloaded from the Apple App store and Google Play store. It is now called Myschoolday app for your smart phone. Once it is downloaded you will be asked to select a region (B.C.) then a school district (Coquitlam #43) and finally our school (Pinetree). You only need to do this once. The app is a great way to keep up to date on what is happening at the school.

In the past we have used an automatic phone/email messaging system (Synervoice) to notify families regarding student daily attendance and important events and dates. We are looking to transition to a new system in early October. When this system is up and running more information will be shared with families.

We also ask that parents visit our website and go to the e-forms section and fill out the e-forms listed there. This is very important as it helps us have up to date infor-

#### PINETREE SECONDARY

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Coquitlam, B.C. V3B 7Y7  
Email: <http://www.sd43.bc.ca/School/pinetree>

#### Principal—Mr. Jeremy Clarke

[jclarke@sd43.bc.ca](mailto:jclarke@sd43.bc.ca)

#### Vice Principals

Mr. D. Phelan (A-J) [dphelan@sd43.bc.ca](mailto:dphelan@sd43.bc.ca)  
Ms. J. Payne (K-P) [jpayne@sd43.bc.ca](mailto:jpayne@sd43.bc.ca)  
Ms. B. Applewhite (Q-Z) [bapplewhite@sd43.bc.ca](mailto:bapplewhite@sd43.bc.ca)

mation and reduce our impact on the environment.

Parents should also make note of the School Events Calendar for 2018--2019 on our school website; it is also available in the Myschoolday Pinetree app.

#### **ATTENDANCE**

Attendance is very important for student success at secondary school. We expect all students to be in attendance on a daily basis and ask that parents work in partnership with us to make sure that students are at school on time ready to learn. With the focus on attendance being so important for student success, we request that families do not plan early holidays during the school year. Extended holidays attached to Winter Break and Spring Break can affect students' ability to achieve to their full potential. Thank you in advance for supporting our Staff as they work to give your child the best possible learning experience.

#### **SAFETY and SECURITY**

There are incidents of theft in every community. Pinetree Secondary is a community of over 1500 students that, at times, must deal with theft. As a school, we educate students to be responsible for their personal belongings and those learning materials issued by the school. The safest place and best plan is for students to secure items in their lockers in the A or B wing or if they are very valuable, keep them at home! **Students should not leave any valuables in the boys or girls change room lockers near the gym. Students should not leave any valuables unattended in classrooms, hallways or washrooms.** Students should never share locker combinations or lockers. The school cannot take responsibility for students' personal belongings but we do care and will try and assist with lost property whenever possible.

#### **COMMUNITY RELATIONS**

We are very lucky at Pinetree to have a great campus that allows our students access to both the Community Centre and Douglas College. All three areas do not allow any smoking or vaping anywhere on our properties. To continue to have a great relationship with our partners we are asking students to remember that *we are visitors* in these areas. Our neighbours at Douglas College have asked us to remind our students that students can order food at Douglas and eat quickly and then return to Pinetree. The Douglas College Cafeteria is not an area that our students should be hanging out in during their off block. It is only for students that have purchased food at Douglas. Our students should not be using it as a study area or an area to socialize. If students are hanging out or studying in the Douglas College Cafeteria they will be asked to leave by Pinetree Administration or Douglas College Security. This year we are asking our incoming grade 9s to refrain from going to Douglas College for the month of September as they acclimatize to life at high school. We thank all of our students in helping us keep a positive relationship with our community partners.

#### **COURSE and SCHEDULE CHANGES**

Course selection is a process that begins with students in the spring of every school year. We ask students and parents to make informed choices around courses for the upcoming school year. This allows the school to plan and organize a timetable for the school based on student choice.

In June we sent a message home to all families of students going into Grade 10-12 about the limited ability of the school to make course changes. Students had the opportunity in June to do an online course request change form. The Counsellors and Administration reviewed all requests and where possible, tried to accommodate requests. We will not be entertaining course changes as we start the new school year. Counsellors have access to all summer school results and will be making adjustments if needed because of summer school. ***Parents and students should not be contacting counsellors about schedules and course changes. Counsellors will only be working on developing schedules for new students and will not be answering emails from parents and students of returning students that pertain to schedules and course changes.*** We have had to make minor adjustments to our timetable over the summer and ALL students will receive a finalized copy of their schedule on September 4<sup>th</sup>.

#### **NEW BEGINNINGS**

Over the summer, Pinetree had an addition to our administration team. I would like to welcome Ms. Beth Applewhite to Pinetree. I know she is looking forward to meeting students and parents as we start another school year. We hope all of our students will set high expectations for themselves and reach for their dreams. We are looking forward to working with all of our students and families during the 2018-2019 school year.

My office is always open if you would like to come and talk with me about your child or if you would just like to meet the Principal. Please also feel free to contact me by email or phone.

**Mr. J. Clarke**  
**[jclarke@sd43.bc.ca](mailto:jclarke@sd43.bc.ca)**

#### **School Photos**

Photographs for Grade 9's will be taken on August 30 at 9:00am at the Grade 9 Orientation Day. Photos for Grades 11 - 12's and any remaining Grade 9's will be taken Sept. 4 starting at 10:45 am.

The photographer will return to Pinetree on Wednesday, Sept. 26, to photograph students who have not had their photo taken. All students must get pictures taken for school records, "Go Cards" and the yearbook.

## The First Day

Tuesday, Sept. 4, 2018

**T**he first day is an important one for all students. Our goals for the day are to:

- Collect Student Information
- Distribute timetables
- Discuss the opening week, school supplies, student photos, school goals.

**LOOK UP YOUR PACK NUMBER ALPHABETICALLY, BY GRADE ON THE SCHOOL WINDOWS FROM THE INTEGRITY PLAZA LOCATED AT THE SCHOOL'S FRONT ENTRANCE**

**Students entering on Tuesday, Sept. 4, 2018**

**Grade 9  
9:00 am - 12:00 noon**

\* \* \* \* \*

**Grade 11 and 12  
PACK 10:00 a.m.**

\* \* \* \* \*

**Grade 10  
PACK 1:00 p.m.**

**GRADE 9 ORIENTATION  
PINETREE SECONDARY**

**August 30, 2018**

**9:00 - 1:00 pm in the Gym**

Have your photo taken

Choose your locker

Tour the School

Meet your classmates

Lunch is provided!

## FIRST WEEK SCHEDULE

Wednesday, September 5 – Day 1		Thursday, September 6 – Day 2	
8:00 – 9:14	Block 1	8:00 – 9:14	Block 1
9:19 – 10:33	Block 2	9:19 – 10:33	Block 2
10:38 – 11:52	Block 3	10:38 – 11:52	Block 3
11:57 – 12:22	“PACK”	11:57 – 12:22	“PACK”
12:22 – 1:02	Lunch	12:22 – 1:02	Lunch
1:02 – 2:16	Block 4	1:02 – 2:16	Block 4
2:21 – 3:35	Block 5	2:21 – 3:35	Block 5
Friday, September 7 - Day 1		Monday, September 10 – Day 2	
8:00 – 9:14	Block 1	<b>(regular Schedule)</b>	
9:19 – 10:33	Block 2	8:00 – 9:19	Block 1
10:38 – 11:52	Block 3	9:24 – 10:43	Block 2
11:57 – 12:22	“PACK”	10:48 – 12:07	Block 3
12:22 – 1:02	Lunch	12:07 – 12:47	Lunch
1:02 – 2:16	Block 4	12:47 – 2:06	Block 4
2:21 – 3:35	Block 5	2:11 – 3:30	Block 5
Starting Monday, September 10 <sup>th</sup> the regular schedule will be in place as shown.			

## An Invitation

**Meet The Teacher Evening**

**Thursday, September 20, 2018 ~**

**7:00-8:30 p.m.**

We want to meet you, have you meet our outstanding staff, and tour our equally outstanding school. We hope you will come!

## First Day Answers To Students' Questions

### Where do I go when I get there?

Please use either the main entrance to the school, (that's the one off Pinewood Avenue directly across from the Fire Hall), the cafeteria entrance or the entrance from the overpass. Come early so you can be sure to get to your "PACK" room on time. We will begin on time and we expect you to be there.

### What's my "PACK" Room?

Your "PACK" room is the room you go to every Wednesday with the same teacher; it's Pinetree's version of "homeroom". "PACK" will be the first class you attend on the first day of school.

### How do I know where my "PACK" Room is?

Your "PACK" and room number will be posted on the windows in the main courtyard, Integrity Plaza at the school's front entrance. If you have trouble, there will be many student guides around to help you – don't be embarrassed to ask.

### What do I need to bring?

For the first day you will need:

- a pen and pencil
- a smile – you will love Pinetree
- completed e-forms - please visit our website and complete the e-forms listed

### What about school supplies?

You shouldn't bring school supplies until you meet your teachers; they will tell you what kind of notebooks and supplies you need for each class. Even though all the stores will be advertising fantastic sales, wait until you've met your teachers before shopping for school supplies.

**For the first week, a notebook, pens and pencils will be all you need**

## Choose your locker online!

To choose your locker please visit the following website **AFTER AUG. 30TH**:

<http://www.sd43.bc.ca/School/pinetree>

UNDER QUICK LINKS CHOOSE  
ONLINE LOCKER ASSIGNMENT

You will be able to choose your locker and be given your locker number and combination before school starts!

All you need is your student number and your birthdate to begin.

**DONT FORGET TO CHANGE YOUR  
PASSWORD AND KEEP IT SECURE!!**

## Student Fees

Students will be bringing home a fee schedule outlining items that need to be paid. **Payment can be paid ONLINE.** Visit our school website at <http://www.sd43.bc.ca/School/pinetree>. Under **Quick Links** choose **School Cash Online** to set up a new account or to sign in to your existing account.

The student can also bring a check or cash to Ms. Wigman in the office. Please ensure that the student's first and last name and their student # is written on the front of the cheque.

## Student Parking

Students ***must*** obtain a valid 2018-2019 Pinetree Parking Pass from the main office after school starts in September. Here are a few reminders:



Vehicles parked in the student parking area without a valid pass will receive a parking ticket from the City of Coquitlam and may be towed.

**Students may not park or enter the staff parking lot.**

**Students may not enter or park in the Community Centre lot — front or back — between 8:00 am & 6:00 pm.**

# PARENT CONNECTION

## Attendance

Other than the academic lessons students learn at Pinetree, attitudes toward prompt and regular attendance at school and work are among the most important lessons we teach students. Please help us teach your son or daughter healthy attitudes towards school and the workplace by:

**Phoning the school** each day your son or daughter is going to be absent or late. Even if your son or daughter may insist that you needn't call, please do. We need to hear before the absence occurs whenever possible. Our switchboard is open daily at 7:30 a.m. Please call! We also have an answering machine.

**Minimizing the number of reasons for absence.** We believe illness to be the only acceptable reason for missing school or work. Please arrange appointments, vacations and driving tests around school hours.

**Knowing your son/daughter's timetable.** With our extended day organization, it will be less straightforward than usual as to when your son or

daughter starts or finishes on certain days. It is worth the time it will take you to understand his or her schedule. Attend the "Meet the Teacher" evening, **September 20, 2018** — it will help you understand our schedule!

**Contact the teacher.** If you are concerned about attendance, in a specific class or in general, please contact your son or daughter's teacher or counsellor as soon as possible.

**Stressing promptness.** Being on time shows respect for the activity and consideration for others.

When each of us is occasionally, unavoidably late, it is our responsibility to:

- hurry in order to be less late

- apologize on arrival for disrupting class

- accept personal responsibility for being late.

**Thanks in advance for your help**

## EXTRACURRICULAR ACTIVITIES

The following list includes **some** of the clubs and sports teams at Pinetree. Many more offerings will be available throughout the school year. Announcements will be made through the HOWL, our daily bulletin. Check our website for additional CLUBS offered at Pinetree!

### Sports Teams

Basketball, Girl's Soccer Field Hockey, Table Tennis, Volleyball, Boy's Soccer Wrestling Cross Country, Tennis, Track and Field, Badminton



### Intramurals

Intramural Sports will operate every lunch hour. A wide variety of activities are planned for all students.

## e-forms

Please visit our school website at: <http://www.sd43.bc.ca/School/pinetree> under Quick Links choose Parent eForms

or

click below <http://www.sd43.bc.ca/school/pinetree/Parents/Forms/Pages/default.aspx>

Please complete the forms online before coming to school on the first day

## Pinetree ~ A Smoke Free Environment

In our first week, we will discuss expectations we have of students at Pinetree. Until then, please be aware that Pinetree and all other schools in SD #43, Douglas College and the Coquitlam Community Center, are all "smoke free" environments and there is no smoking of any kind, e.g. cigarettes, cannabis, etc., e-cig or vaping on any of these properties at any time. This applies to all staff, parents, students and visitors.



Please respect this request. Thank you!

### STUDENT MESSAGES

in order to continue to provide a high degree of service, we wish to reinforce our policy of **NOT** passing on messages from home to our students. **UNLESS IT IS A MEDICAL OR OTHER SERIOUS EMERGENCY**, we will not provide messaging service.



## PARENT CONNECTION.../contd.

### Drop-off/Pick-up Safety for Our Students

In order to ensure the safety of ALL students during drop-off and pick-up times, and to respect the Staff and Patrons of the Community Recreation Centre, **Parents/Guardians are asked to please NOT enter the Community Recreation Centre's parking lot.** Instead, Parents/Guardians may use one of the following options:

**Drivers must use the marked yellow zone beside the Staff Parking Lot** located off of Pinewood Avenue (across from the Fire Hall). To drop off and pick up your students in a safe and legal manner, please drive as far along the marked drop-off area as possible before stopping. DO NOT use the staff parking lot. Once students have safely exited the vehicle, drivers MUST continue to drive forward and exit to Pinetree Way (via the Recreation Centre or Douglas College Exits). This is the only way to keep this zone safe for all students and keep traffic moving in this area.

Or

Drivers are permitted to use Lot A located in the Town Centre Parking Area. Lot A is at the end of the Student Overpass. Parents/Guardians may drop students off at the bottom of the stairs of the Student Overpass. The School's entrance doors are located right at the other end of the Student Overpass. We suggest you have your child meet you after school at the stairs of the Student Overpass in Lot A.

In order to decrease traffic congestion and improve Student safety, families should encourage students to walk to school whenever possible

## COMMENCEMENT

2018 - 2019

Commencement for Grade 12s

Date: Wednesday, June 26, 2019

At the

Orpheum Theatre

## COQUITLAM CONTINUING EDUCATION

Did you know it is never too late to complete your high school studies or train for a new career? Do you want to increase your conversational English language skills and comprehension?



Coquitlam Continuing Education has the answer for you. Browse their Fall catalogue at <http://online.flipbuilder.com/bmrX/wwto/mobile/index.html> to see what they have to offer. You will be pleasantly surprised.

Grad Dinner Dance

2018—2019

Date and location to  
be  
announced



# NEIGHBOURHOOD HAPPENINGS

The Village of Anmore Celebrates  
**MA MURRAY DAY**  
September 9, 2018 12-5pm  
Spirit Park- 2697 Sunnyside Road

**Registration forms** available at the Village Hall & online at [www.anmore.com](http://www.anmore.com).  
Deadline to register is September 1st.

**Call for Volunteers!**  
We need your help. Youth and adults to help with parking, set up & clean up.

**LIVE ENTERTAINMENT**

**MARKET FAIR**  
LOCAL ARTISANS REGISTER YOUR SPACE TODAY!

**FOOD COURT**  
SASARAY BBQ  
wisted CREAMERY

**KIDS ZONE**  
FACE PAINTING  
BALLOON ARTIST  
CRAFTS & GAMES  
BOUNCY CASTLE  
HAMSTER BALL  
EATING CONTEST  
PONY RIDES

**CAR SHOW**

**LAWN MOWER RACE**

FOR INFORMATION AND REGISTRATION CONTACT SABINA PERRIN AT [SABINA.PERRIN@ANMORE.COM](mailto:SABINA.PERRIN@ANMORE.COM)